

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

APPROVED Minutes for the Meeting held on Friday, January 31, 2025

Opening Procedures

- A. Call to Order:** The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Regina Carver at 1:32pm.

B. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	_____	<u> x </u>
Regina Carver	<u> x </u>	_____
Christina Gonzalez-Ornelas	<u> x </u>	_____
Ernesto Guerrero	<u> x </u>	_____
Veronica Rauschenberger	_____	<u> x </u>
Kristopher Yeager	<u> x </u>	_____
Celina Zacarias	_____	<u> x </u>
<u>Administration</u>		
Charmon Evans	<u> x </u>	_____
Echo Reves	_____	<u> x </u>
Veronica Solorzano	_____	<u> x </u>

- C. Adoption of the Agenda**

Moved by *Ernesto Guerrero* **Seconded by** *Kristopher*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger				x
Kristopher Yeager	x			
Celina Zacarias				x

- D. Pledge of Allegiance-** Led by Charmon Evans

- E. Public Comments**
None

F. Directors' Reports

Charmon stated that tonight is our second annual Talent Show. The show promises to be fantastic. We had another smoke event and closed the school on Thursday, January 23rd. All the air filters were changed by PVSD, with the portables having the worst filters. The Boys & Girls club opened for our students on Thursday. We have been busy with Tour season; the lottery will be held March 7th. We are looking forward to our Key Experience Field Trips, third grade will go to Santa Cruz Island, fifth grade will travel to Catalina for an overnight stay and the eighth-grade students will travel to the Museum of Tolerance.

G. Board Reports, Correspondence, and Communication

None

H. Advisory and Auxiliary Reports-Nothing to report

1. **School Site Council**-We met Tuesday, we finished reviewing the LCAP. The next meeting we will review mid-year LCAP.
2. **ELAC**-Echo is out today
3. **Parent, Teacher, Student Association**-Strong recruiting for next year's board.

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes from the Regular Board Meeting, December 13, 2024**
2. **Human Resources Activity Report**
3. **Winter Consolidated Application, FY 2023-2024**

Moved by Christina Gonzalez-Ornelas Seconded by Ernesto Guerrero

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger				x
Kristopher Yeager	x			
Celina Zacarias				x

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and Approval of the November and December Financials for UPCS

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the November and December Financials for UPCS. Lisa went over the financials. A brief discussion followed.

Moved by *Kristopher Yeager* **Seconded by** *Ernesto Guerrero*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger				x
Kristopher Yeager	x			
Celina Zacarias				x

2. Topic/Agenda Item: Review and Approval of the School Accountability Report Card, SARC

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the School Accountability Report Card, SARC. Charmon stated that schools must produce a report card from the previous school year. This must be posted by February 1st and sent to the state.

Moved by *Ernesto Guerrero* **Seconded by** *Christina Gonzalez-Ornelas*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger				x
Kristopher Yeager	x			
Celina Zacarias				x

3. **Topic/Agenda Item:** Review and Approval of the 2025-2026 School Calendar
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the 2025-2026 School Calendar. The calendar is like this year. A brief discussion followed.

Moved by Kristopher Yeager Seconded by Christina Gonzalez-Ornelas

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger				x
Kristopher Yeager	x			
Celina Zacarias				x

4. **Topic/Agenda Item:** Review and Approval of Revision to Policy #106 General Complaint Policy
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of revision to Policy #106 General Complaint Policy. The first reading was at last meeting. A brief discussion followed.

Moved by Ernesto Guerrero Seconded by Kristopher Yeager

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger				x
Kristopher Yeager	x			
Celina Zacarias				x

5. **Topic/Agenda Item:** Review and Approval of Revision to Policy #501 Directory Information Policy
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of revision to Policy #501 Directory Information Policy. The place of birth has been removed. A brief discussion followed.

Moved by *Kristopher Yeager* **Seconded by** *Ernesto Guerrero*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger				x
Kristopher Yeager	x			
Celina Zacarias				x

6. **Topic/Agenda Item:** Review and Approval of Revision to Policy #523 Response to Immigration Enforcement
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of revision to Policy #523 Response to Immigration Enforcement Policy. This is a new policy. Parents will be notified by parent square.

Moved by *Ernesto Guerrero* **Seconded by** *Christina-Gonzalez-Ornelas*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				x
Regina Carver	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger				x
Kristopher Yeager				
Celina Zacarias				x

ADJOURN OPEN SESSION

II. Closed Session – This has been moved to the next meeting.

**A. Topic/Agenda Item: Public Employee/Employment/Review
Mid-Year Administrative Review, Executive Director Update**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Kristopher Yeager				
Celina Zacarias				

**RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN CLOSED
SESSION, IF ANY**

III. Board of Directors Announcements/Remarks-None

IV. Future Agenda Items: Next Meeting, February 28, 2025

V. Adjournment: 2:24pm

